

Dear Sir/Madam

I am keen to express an interest in the position of Head Chef, as advertised. I have included my resume and references which will demonstrate my suitability for this position.

From my resume you will see that I have had several years' experience in catering and management both here and overseas. I have worked in prestigious hotels, formal restaurants and busy, popular up-market cafes and bistros. I specialise in classic French, Italian and International cuisine.

In my position as Head Chef with Cafe Neon in South Melbourne I catered for a sophisticated and regular clientele that enjoyed Asian, South American and Cajun cuisine as well as the more classical French and Italian fare. I enjoyed the dynamic and lively atmosphere of this establishment and particularly the creative input required in planning a menu which changed frequently.

I am seeking the rigours of a high profile and busy kitchen where I can demonstrate my organisational skills and creative flair. In the past I have set up new restaurants which required careful preparation and research in the buying of equipment and in staff recruitment and training. I work very well under pressure and I have a breadth of experience and skills that would make me an effective and creative manager.

I have excellent references from my previous positions and would be happy to supply further information if required. I would welcome the opportunity to discuss my expression of interest with you and look forward to hearing from you.

Yours faithfully

Antonio Longo